

**AUDIT COMMITTEE MEETING
PUBLIC SESSION-Minutes**

Teleconference

April 21, 2020

I. CALL TO ORDER:

Frank Hales, Audit Committee Chair called the meeting to order at 2:01 P.M. Eastern Time and welcomed the members and guests participating in the meeting.

II. ROLL CALL:

Present were the following members and guests:

NAME	STATE OR AFFILIATION	NAME	STATE OR AFFILIATION
Matt Tidwell	AL	Carlita Annicelli	RI
Wayne Harkins	AL	Susanna Coburn	RI
Michael Williams	AK	Harold Jones	TN
Deanna Munds-Smith	AR	Frank Hales	UT
Scott Hathaway	CO	Karolyn Bishop	WA
Misgana Tesfaye	CO	Bryan Kelly	WA
Betsy Clancy	CO	Kevin Lanham	WV
Warren Wood	DE	Holly Coon	MTC
Robert Kindred	DC	Brian Hamer	MTC
Steven Alvarez	GA	Lila Disque	MTC
Tommy Cooper	GA	Chris Barber	MTC
Layne Hadlock	ID	Helen Hecht	MTC
Meg Inouye	ID	Marshall Stranburg	MTC
Kara Lansberry	ID	Steve Yang	MTC
Brian D'Angelo	KS	Larry Shinder	MTC
Charla Wagner	KS	Cathy Felix	MTC
Latonia Dooley	KY	Jeff Silver	MTC
Marcia Ann Oakman	KY	Todd Lard	Eversheds Sutherland
Krystal Bolton	LA	John Vecchiarelli	FAST
Lee Baerlocher	MT	Will Rice	FAST
Keith Broussard	MT	Virgil Helton	FAST
Mark Schoenfeld	MT	Nancy Prosser	
Nikki Elwood	NE	Morgan Scarboro	Multistate Associates
Julie Schluter	NE	Michael Hilkin	Eversheds Sutherland
Scott Spilinek	NE	Amy Hamilton	State Tax Notes
Colleen Chipman	NJ	Andrew Soubel	Wolters Kluwer
Matt Peyerl	ND	Scott Peterson	Avalara
Joseph Royston	OR	Tripp Baltz	Bloomberg Tax
Anita Conner	PA		
Debra Houck	PA		

III. PUBLIC COMMENTS:

There were no Public Comments.

IV. APPROVAL OF MINUTES PUBLIC SESSION:

The minutes of the public session of the Audit Committee meeting of November 5, 2019 in San Antonio, TX were approved by a voice vote with a motion by Lee Baerlocher, MT.

V. AUDIT DIRECTOR'S REPORT

Holly Coon, Audit Director, referred to her written report on the status of the Audit Program. For the first three quarters of 2020 FY, the MTC Audit Program completed parts of nine corporate income tax audits. The Audit Program also completed five sales tax audits and parts of nine other sales tax audits. The proposed assessments for the first quarter were \$144,288,206 for corporate income tax and \$1,833,091 for sales tax. There are nineteen (19) income and thirty-five (35) sales tax audits in progress.

Holly also highlighted a few other items on the report.

First, Holly mentioned that the Chicago Audit Office closing has been delayed due to the COVID-19 pandemic but the office must close by July 2020 and noted the new address for the Joint Audit Program.

Second, Holly addressed staff changes reporting that two new income tax auditors were added to staff since the committee met in San Antonio, TX and indicated that the program will be adding a new administrative assistant in the Washington DC office to replace Michelle Becker who is assigned to the Chicago office that will soon close.

Third, Holly referred to the training that the audit staff had conducted in the current fiscal year and noted that the Corporate Income Tax training has been delayed until October. This training will not be sponsored by a state, so early registrations are essential to ensure the training will move forward as planned. Holly also noted that the MTC staff has provided training via webinar and states can expect more training available via webinar in the future.

VI. NEW BUSINESS AND ADJOURNMENT

There was no other new business to discuss and the public session ended at 2:23 P.M. Eastern Time by a motion from Lee Baerlocher, Montana, so the committee could hold a closed session.

Due to complexities of holding the Audit Committee meeting via teleconference, the public session was not reopened at the conclusion of the closed session, as is customary. Frank notified meeting participants that any items from the closed session appropriate to be reported in public session would be presented at the next public session of the Audit Committee.